

**Food banks are frontlines keeping People in Need connected to food.
Volunteers safety is our First priority.**

1. For your safety and the safety of everyone, we are asking that you do not volunteer if you are not feeling well or experiencing any symptoms of COVID 19. Wear Mask properly at all times. Disposable gloves are to always to be used. Gloves should be frequently changed, never to use gloves used for meat to also touch other foodstuffs including boxes
2. Take breaks when you need them, however let a staff person know first and do not leave your assigned station unattended without a replacement.
3. When taking food for family and friends' food must be collected at the end of volunteer shift. If you have any items of interest and in need please talk to the person in charge before taking any items as they may be reserved for an event or have to be supplied to others.
4. Deliver exceptional customer service to our guests by treating them with patience and respect. If you are experiencing difficulty with a guest, please call on a staff person to intervene.
5. Let us know if you have any physical restrictions or injuries that limit your ability to perform tasks assigned.
6. Clean up after yourself.

The following behaviors are not permitted. Individuals who exhibit any of these behaviors will be asked to leave and will not be allowed to volunteer in the future:

Offensive or derogatory comments, racist remarks or jokes, including epithets or slurs. Yelling, intimidation, threats or harassment.
Pushing, hitting or any physical contact with a guest, staff or other volunteer.

If you have any concerns, suggestions and comments we will appreciate if you will talk to us. IN CASE OF EMERGENCY AND WE HAVE TO CALL 911:
Foodbank Address is listed in the Foodbank bulletin board. Address:
16110 La Salle Street Gardena 90247

Print your name_____

Sign_____ **Date**_____